

**Type U Chapter Income/Expense Submission**

- Income, enclose check(s)
  - EAA Gift Received (Special Fund \_\_\_\_\_)
  - Chapter Gift Received
  - Sale of goods (attach documentation)
  - Ad Revenue
  - Additional chapter membership dues
  - Other \_\_\_\_\_

- Expense, enclose receipt(s) and designate Payee
  - Internet services
  - Ads Bought
  - Events / activities (e.g. rentals)
  - Postage, Shipping
  - Insurance
  - Printing and Reproduction
  - Publishing
  - Legal fees
  - Other \_\_\_\_\_

**Payee:**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Send  Check  PayPal \_\_\_\_\_

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**Approval:**       I am an officer of   **SacEV**   chapter

Payee is Approver

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name   **Guy Hall**   Phone   **916 717-9158**  

Email   **President@SacEV.org**  

